



M i n u t e s
**Of a Meeting of the Kenora Urban Recreational Trails
Committee
of the City of Kenora
Wednesday, March 20, 2019 at 4:00 p.m.
Operations Building Board Room**

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**With** Diane Pelletier, Ren Amell, Lorelei Van Belleghem, Darlene MacGillivray, Barry Corbett, Judy Underwood, Councillor Sharon Smith

**Staff** Josh Nelson - Tourism Development Officer, Kelly Galbraith – Deputy Clerk/Customer Services Division Lead

**Regrets** Kylie Hissa - Planning Assistant, Tanis McIntosh, Karen Pries

**1. Call to Order**

The meeting was called to order at 4:05pm.

**2. Declaration of Pecuniary Interests**

There were none declared.

**3. Confirmation of Previous Meeting Minutes**

**Moved by Lorelei Van Belleghem, seconded by Ren Amell and  
CARRIED**

That the Minutes of the Kenora Urban Trails Committee meeting held on February 13, 2019 be confirmed as written and circulated.

**Discussion:** Pecuniary Interest was discussed at the February meeting. City staff were asked for more information on the definition of pecuniary interest and when it would be declared. Kelly and Josh brought forward the document to the March meeting and it will be circulated to the group.

#### **4. Friends of Trails Documents**

The Friends of Trails brochure was reviewed by the group. Committee members who were part of the development of the Friends of Trails explained that the program was developed as a community process for individuals to be trails champions to help organize spring cleanup, report maintenance issues and problems on their designated trail. The Kenora Urban Trails committee members were said to be the networker and point of contact.

In reviewing the brochure it was identified that some updates are required. It was commented that the tone should be less obligatory and more inviting. Judy, Diane and City staff will meet prior to the April meeting to re-draft the brochure and the revised document will be brought forward to the April meeting for the committee's review.

#### **5. Review of 2016-2019 Work Plan**

The Work Plan was reviewed at length by the group. Organizing a spring clean was identified as a good starting point for the group along with the re-vamping of the Friends of Trails brochure. The focus of 2019 will be on the redevelopment of the Laurenson's Creek trail.

Infrastructure and signage was discussed and it was expressed that the Rat Portage trail is in need of some new signs. It was asked where the funding comes from for new signage. Parks has a small budget for trail signage and is responsible for the installation of the signs. City staff and the Kenora Urban Trails Committee would like to recognize Ren's continued efforts in the assistance of conducting sign inventory and maintaining the signage over past years.

Engineering, including an annual meeting regarding road maintenance and construction is a standing item on the work plan. It was discussed by the group that this has been a missed opportunity in the past. Bike paths/trails/lanes were discussed at length as well as the liability and risk with such path/trails/lanes. The group also discussed whether or not bike trails should be part of the Kenora Urban Trails Committee umbrella as in the past there was a Bike Trail Sub-committee. It was requested that the City of Kenora's Risk Management and Loss Prevention Advisor be invited to the next meeting along with the Manager of Operations and Infrastructure.

*Darlene left the meeting at 5:00*

## 6. Volunteer Hours

| Volunteer        | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sept | Oct | Nov | Dec |
|------------------|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|
| Barry            |     |     | 1   |     |     |     |     |     |      |     |     |     |
| Councillor Smith |     |     | 1   |     |     |     |     |     |      |     |     |     |
| Darlene          |     | 1   | 1   |     |     |     |     |     |      |     |     |     |
| Diane            |     | 1   | 1   |     |     |     |     |     |      |     |     |     |
| Judy             |     |     | 1   |     |     |     |     |     |      |     |     |     |
| Karen            |     | 1   |     |     |     |     |     |     |      |     |     |     |
| Lorelie          |     | 1   | 1   |     |     |     |     |     |      |     |     |     |
| Ren              |     | 1   | 1   |     |     |     |     |     |      |     |     |     |
| Tanis            |     | 1   |     |     |     |     |     |     |      |     |     |     |
| Staff            |     |     |     |     |     |     |     |     |      |     |     |     |
| Josh             |     | 1   | 1   |     |     |     |     |     |      |     |     |     |
| Kelly            |     | 1   | 1   |     |     |     |     |     |      |     |     |     |
| Kylie            |     |     |     |     |     |     |     |     |      |     |     |     |

## 7. Additions to the Agenda

Councillor Smith provided an update on the “1933” block from the 7<sup>th</sup> Avenue Bridge. At one time there was discussion in reducing the size of block however, for heritage purposes it was decided to leave the block in its current state and place it as close to the original location as possible. Councillor Smith encouraged the group to bring forward ideas on how the block can be showcased along Laurenson’s Creek trail. Colin Bowling lobbied for the City to keep the block and wishes to be part of the planning for its new home on Laurenson’s Creek trail.

The group discussed walking Laurenson’s Creek trail at the April meeting to get an idea of what work is required to rehabilitate the trail. Kelly will arrange for garbage pickers and bags to be made available for committee members’ use.

## 8. Next meeting

Wednesday, April 10, 2019 at 4:00 p.m. – meeting will be held at the Kenora Rec Centre.

## 9. Adjournment

The meeting was adjourned at 5:35 p.m.